

Important Information for Visitors

Arriving and leaving

The person you are visiting is responsible for collecting you from reception. Please sign in and wear your visitor pass at all times while on the premises. Anyone found without displaying a pass can be challenged by a staff member and escorted back to reception. We ask you to help safeguard our young people and vulnerable adults by:

- Signing in and out at reception
- Visibly wearing your visitor pass
- Remaining in the area that you have permission to access
- Not accessing areas of the college unsupervised unless you have prior permission to do so
- Returning your pass when you leave

Safeguarding young people and vulnerable adults/adults at risk

We have a duty to keep all our learners safe while at College. We have a special duty to make sure that young people under the age of 18 and vulnerable adults are kept safe. If you are concerned about the safety or wellbeing of any learner during your visit, please let your host, security or reception staff know immediately.

Prevent and British values

We promote British values at the college and work together with learners, external partners and the community to build resilience and limit risk to radicalisation to ensure we are safeguarding all our learners in a positive environment.

Safeguarding Team



**Elaine
Smith**

Clapham
(Room C308)



**Gemma
Dickson**

Clapham
(Room C032)



**Marisa
Ferguson**

Nine Elms
(Room A04.13)